

RESEARCH TRAINING CENTRE (RTC) TRAVEL AWARD APPLICATION FORM

Please email your completed application form and abstract acceptance confirmation to rtc@smh.ca.

Trainee Information	
Full Name:	
Position:	<input type="checkbox"/> Graduate Student, MSc <input type="checkbox"/> Graduate Student, PhD <input type="checkbox"/> Postdoctoral Fellow
Email Address:	
Lab/Office Tel #:	
Lab Administrator/Manager Full Name:	
Graduate School (if applicable):	
Research Institute:	<input type="checkbox"/> Keenan Research Centre <input type="checkbox"/> Li Ka Shing Knowledge Institute
Research type:	<input type="checkbox"/> Clinical (Dry bench) research <input type="checkbox"/> Experimental (Wet bench) research
Have you received an RTC Travel or Virtual Conference Award before?	<input type="checkbox"/> Yes <input type="checkbox"/> No
List all awards that you are applying for. It is required that you try to seek funds from all possible sources.	
Have you already received other funds to support your travel to this conference? If answered "Yes", see below*	<input type="checkbox"/> Yes <input type="checkbox"/> No
* Please state any source of funding you have received to support your travel to this conference. Please select all that apply. If you have not received any source of funding, please see the next point below.	<input type="checkbox"/> Funding from your Supervisor(s) <input type="checkbox"/> Funding from your Academic Units (i.e. Department, Centre, Faculty) <input type="checkbox"/> SGS Conference Grant <input type="checkbox"/> Funding from other U of T units/bodies not already specified above <input type="checkbox"/> Funding from the conference <input type="checkbox"/> CIHR, NSERC, or SSHRC <input type="checkbox"/> Other (please specify) _____
** If you meet RTC eligibility requirements, you will be preapproved for RTC Travel Award. Prior to the reimbursement process after the conference, you need to disclose any other award you received for this conference. If you received any other travel award that is \$1000 or more in value, your RTC award will be withdrawn. If you received any other travel award that is less than \$1000, you will still be eligible for the RTC travel award. You also agree that you have not/will not attempt to seek reimbursement for the expenses that the RTC Travel Award will be covering in a different travel funding competition elsewhere (for example, if RTC covers your conference registration and airfare, those expenses cannot be covered elsewhere). CIHR, NSERC, or SSHRC scholarship holders: you can apply for this award, however, preference will be given to those applicants who do not hold fellowships/scholarships that have research allowance. I agree to the above conditions: <input type="checkbox"/> Yes <input type="checkbox"/> No Signature of Trainee: _____	

Conference Information	
NOTE: The following information will be used to confirm that the conference you plan to attend qualifies for the Winter 2023 RTC Travel Award. Please ensure that all information provided is detailed and accurate.	
Name of Conference (Do not use acronyms):	
Location of Conference:	
Date(s) of Attendance (Must be between January 2023 – June 2023):	From (mm/dd/yy): To (mm/dd/yy):
Abstract Title:	
Type and Time of Presentation:	
In CANADIAN DOLLARS please provide a numerical estimate of all your expenses associated with your conference attendance. Do not include a "\$" in your answer.	Cost \$ _____
Supervisor Information	
Full Name:	Research Institute:
Email Address:	Lab/Office Tel #:
SMH research activity of the supervisor used to pay for the travel: Note: the RTC can only reimburse travel paid from SMH research activities	Supervisor Account/Activity # Format: Company (X) – AU (XX) – Activity
<p>This award will be reimbursed to the supervisor's research account ONLY IF THE SUPERVISOR ADVANCES THE FUNDS TO COVER STUDENT'S CONFERENCE ATTENDANCE and a copy of the original payment requisition is provided along with all the supporting documentation. The supervisor agrees to pay for any expense that exceeds the amount of the RTC travel award.</p> <p>I agree to the above conditions: <input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>Signature of Supervisor: _____ Date: _____</p>	