

iBEST Code of Conduct for Lab Residents Only

Collaboration is at the core of the iBEST and we are proud to offer our members and trainees with an open concept state-of-the-art laboratory.

We recognize the right of all iBEST members and trainees to learn and work in an environment that is professional and we are committed to contributing to a respectful relationship amongst all that visit, work and study at our labs. All aspects included in this Code of Conduct are here in an effort to cultivate a positive shared lab culture and believe that articulating our values and accountabilities provides us with clear avenues to correct our lab culture should it stray.

We commit to enforce and evolve this code as our team grows. We require everyone associated with the iBEST to abide by this Code of Conduct and reserve the right to revoke access to any person that fails to fulfill the commitments outlined.

Once completed, please upload this form to the following link:

https://docs.google.com/forms/d/e/1FAIpQLSfMNIWeiRuckM8viJ5HRBSc8t_V6hFgIUX-kJD47h7OpIVAPA/viwwform

If you have any questions please reach out to the iBEST Manager, Andreia Moretzsohn, at amoretzsohn@torontomu.ca

Name and Last Name:

Email:

I am a:

- Trainee
 Lab Staff
 Researcher

Supervisor's name:

Please review the following statements

- 1) I understand the importance and commit to fostering a respectful and professional environment at the iBEST Labs.

- Yes
 No

2) I agree to only use products/ consumables dedicated and covered under my project.

Consumables are purchased on a project-by-project basis and are therefore, limited in supply based on the researchers' needs. Consumables can include anything like PPE, solvents/solutions, tools, and other equipment.

Yes

No

3) I agree to ask and wait for permission BEFORE borrowing/ using someone else's materials.

Although it may seem convenient to borrow/use something already present in the lab during a one-time or urgent occurrence, this hinders the ability of other lab members to have access to their materials to perform their work.

Yes

No

4) I agree to take all appropriate biosafety and chemical safety training courses and follow all safety rules and regulations including but not limited to:

- Properly dispose hazardous waste
- Disinfect work space after working with biohazardous materials
- Ask for assistance when unsure about hazards associated with a particular reagent, procedure or equipment

Yes

No

5) I agree to keep my work space and any other communal spaces clean.

Yes

No

6) I agree to treat all people inside and outside of the lab with respect.

Discrimination, harassment, bullying, gossiping or inappropriate sexual behavior of any sort will not be tolerated. Exclusionary comments or jokes, threats or violent language are not acceptable. Do not address others in an angry, intimidating, or demeaning manner.

Yes

No

7) I agree to fulfill all the commitments outlined in this Code of Conduct and understand that failing to abide by these terms will result in having my access to the iBEST labs revoked

Name

Date

Signature

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https://docs.google.com/forms/d/e/1FAIpQLSfMNIWeiRuckM8vIJ5HRBSc8t_V6hFglUX-kJD47h7OpIVAPA/vi ewform