**Research RSS Requester Add form**

**Please fill out the below for RSS requester setups**

Add only Projects that you will be ordering for along with PI (minimum) approval.

Requester Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Requester Job Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Requester Employee ID # (refer to paystub): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Accounting information:

|  |
| --- |
| **Project Number(s) e.g. 234567-600001** |
|  |
|  |
|  |
|  |
|  |

Approved by (Project Owner):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please email the completed form to [SCMERP.Support@unityhealth.to](mailto:SCMERP.Support@unityhealth.to) with proper approving official